

MEMORANDUM

DATE: 07/08/04

TO: POWTS Plan Reviewers
Wastewater Specialists
County Code Administrators
Interested Parties

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SUBJECT: Temporary Holding Tanks

The inclement weather we have been experiencing, primarily in the form of heavy precipitation, has diminished the ability to install POWTS, particularly mound and at-grade systems. We are starting to receive inquiries about installation of temporary holding tanks to serve structures that are ready for occupancy but soil moisture conditions preclude the installation of a soil based POWTS.

Effective immediately, we are implementing the following policy to address situations where plans have been approved for a POWTS that includes a soil dispersal component but that cannot be completely installed at this time due to soil moisture conditions.

A state Sanitary Permit must be issued for the soil based POWTS that has been approved (whether by the department, a county designated plan review agent or a governmental unit). Under this permit, the property owner, via their POWTS designer and/or installer, may request that the tank portion of the approved POWTS be converted into a temporary holding tank system.

Plans for the conversion of the septic and/or pump tank from a previously approved plan into temporary holding tanks may be re-submitted to the review agent that performed the initial plan review. If plans are submitted to the department, a \$75 plan revision fee will be assessed.

Plans for temporary holding tanks from plans that were previously approved by the department may also be submitted to a designated plan review agent or governmental unit where the property is located ***if the designated plan review agent or governmental unit is willing to process the request***. The plans must include details on how the tank(s) will be converted into temporary holding tanks such as access covers brought above grade, locking provisions for the access covers, high water alarms and plugging of outlet openings.

The governmental unit that issued the state Sanitary Permit may require evidence of a servicing contract and charge miscellaneous fees for plan review and additional inspection(s) that may be required. The governmental unit may also require that the property owner sign a document stipulating the date by which the originally approved POWTS will be completed.

Unless changes are proposed to the originally approved soil based POWTS design, further revisions to those plans are not needed to complete the installation.

This policy supercedes any other previous policy documents related to temporary holding tank installations due to inclement weather conditions.

If you have any questions, please feel free to contact any department POWTS staff.